



Government of India
Ministry of Communications
Department of Telecommunications

F. No. 37-9/LFA-II/DVR SOP Amendment

Date:25.07.2024

To,
O/o CGCA
O/o All the concern Pr. CCAs/CCAs

Subject: Amendment in DVR SOP dated 05.05.2022-Rgd.

In pursuance of the recommendation of the Report of the Committee to develop the process for ascertaining the outstanding LF/SUC dues and their recovery, the terms and conditions of the Standard of Procedure of Deduction verification Report (SOP DVR) dated 05.05.2023 are hereby amended to the extant detailed below:

Para No.	Existing clause	Amended clause
8.8	After verification of deduction claims as per para 8.1 to 8.5, an Objection Report cum Show-cause Notice as in Annexure I, with the approval of Verifying Authority, will be issued to the Licensee through SARAS, Email as well as Registered Post/Speed Post (till further orders) to the Authorized Signatory mentioning the details of claims under objection and proposed to be disallowed on account of incomplete documentation or inadmissibility in terms of License Agreement. The Objection Report cum Show-cause Notice will be ordinarily issued within 60 days of the last date of submission of documents as mentioned in Para 6.5.	After verification of deduction claims as per para 8.1 to 8.5, an Objection Report cum Show-cause Notice as in Annexure I, with the approval of Verifying Authority, will be issued to the Licensee through SARAS, Email as well as Registered Post/Speed Post (till further orders) to the Authorized Signatory mentioning the details of claims under objection and proposed to be disallowed on account of incomplete documentation or inadmissibility in terms of License Agreement. The Objection Report cum Show-cause Notice will be ordinarily issued within 45 days of the last date of submission of documents as mentioned in Para 6.5.
9.5.1	The Final DVR will be submitted to License Fee (LF) Assessment Authority by the Verifying Authority in the format given in Annexure K, within 90 days of receipt of Audited AGR and deduction claim documents, or by 31st December, whichever is	The Final DVR will be submitted to License Fee (LF) Assessment Authority by the Verifying Authority in the format given in Annexure K, within 60 days of receipt of Audited AGR and deduction claim documents, or by 31st December, whichever

	earlier, through SARAS/E-mail and hard copy (if required), provided that no representation for review is pending with the Reviewing Authority	is earlier, through SARAS/E-mail and hard copy (if required), provided that no representation for review is pending with the Reviewing Authority
9.7	The details of disallowed claims along with detailed item-wise reasons for disallowance of thereof will be provided to the Licensee by the Verifying Authority in form of Annual Verification Notice to Licensee (Annexure J), through SARAS/E-mail and hard copy (if required), within 75 days of receipt of Audited AGR and deduction claim documents, with an opportunity to represent against disallowance within 15 days of date of receipt of communication of disallowance details, subject to conditions mentioned in Para 10.1.1. However, if no communication/representation is received within 15 days, the DVR shall be treated as final and submitted to License Fee (LF) Assessment Authority.	The details of disallowed claims along with detailed item-wise reasons for disallowance of thereof will be provided to the Licensee by the Verifying Authority in form of Annual Verification Notice to Licensee (Annexure J), through SARAS/E-mail and hard copy (if required), within the 45 days of receipt of Audited AGR and deduction claim documents, with an opportunity to represent against disallowance within 15 days of date of receipt of communication of disallowance details, subject to conditions mentioned in Para 10.1.1. However, if no communication/representation is received within 15 days, the DVR shall be treated as final and submitted to the License Fee (LF) Assessment Authority.
6.5.3 Annexure G	Timelines for submission of documents and finalization of the deduction verification process.	Timelines for submission of documents and finalization of the deduction verification process. The modified timeline in Annexure G is enclosed below.

The above-mentioned amendment to the DVR SOP dated 05.05.2022, shall come into effect from **FY 2024-25** and other Terms & Conditions of DVR SOP shall remain unchanged.


Director (LFA-II)

Copy to:

1. PPS to Member (F),
2. PS to CGCA,
3. PS to Advisor (F),
4. PS to DDG(WPF)/DDG(LFP).

Annexure G: Timelines for submission of documents and process of deduction verification

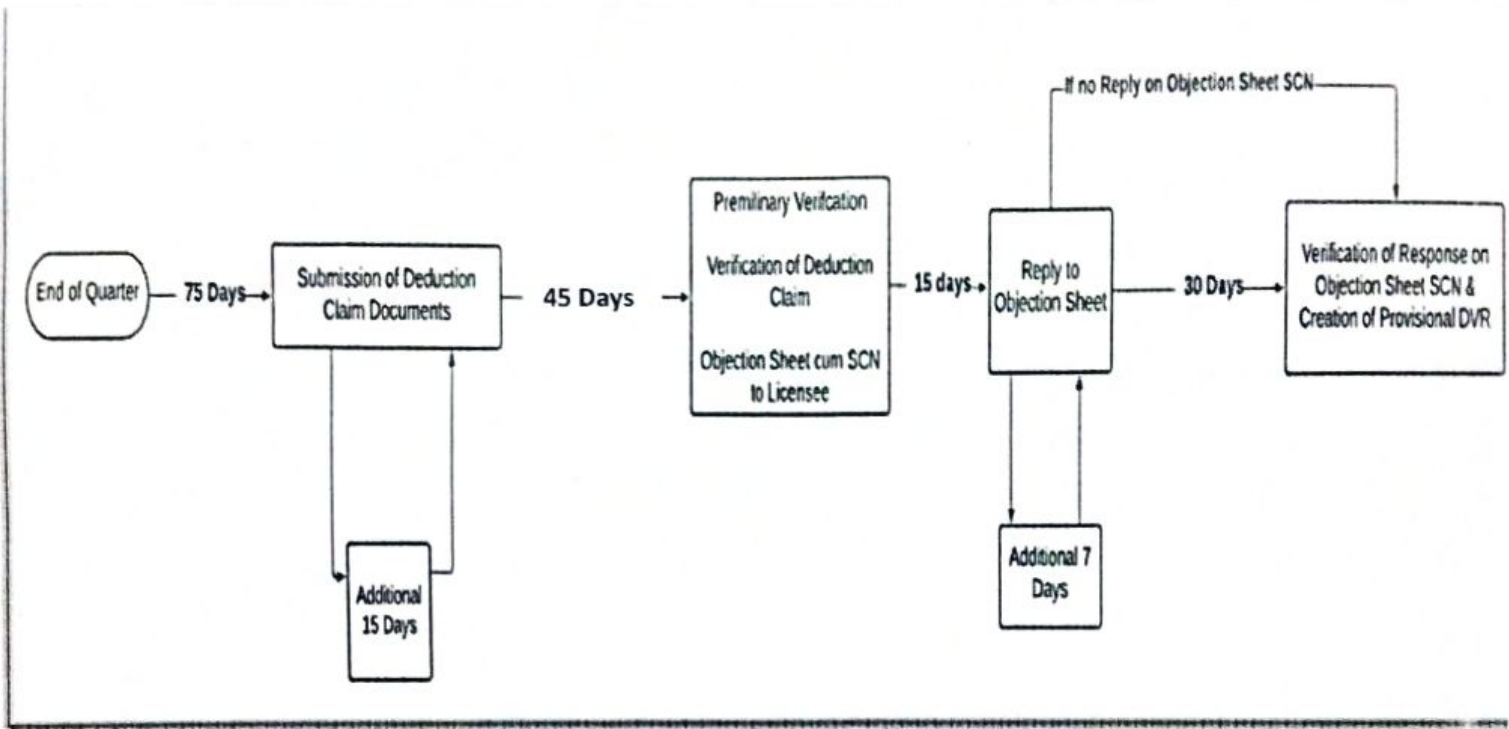


Fig (above): Timeline for preparation of Provisional (Quarterly) DVR

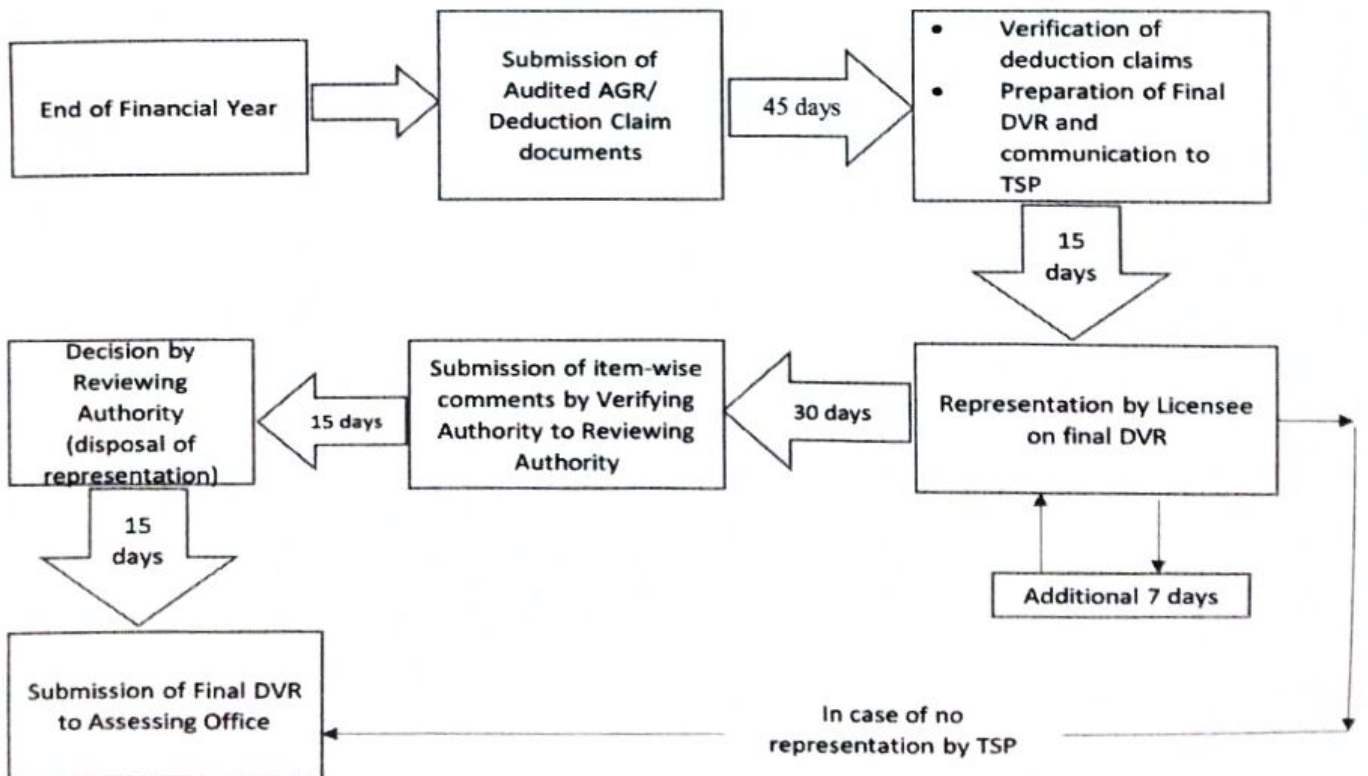


Fig (above): Timeline for preparation of Final DVR

(In case of no representation, Final DVR to be submitted to Assessing Office within 60 days of receipt of Audited Annual documents or 31st December, whichever is earlier)

30/11/2014